

Indiana Commission for Higher Education  
Indiana Board for Proprietary Education

Out-of-State Institutions and  
In-State Proprietary Institutions Offering Instruction in Indiana  
with a Physical Presence in the State

**DEGREE APPLICATION**  
(New or Renewal program)

Use the <tab> key to advance to the next field, or select a field by clicking the cursor.

Name of Institution	<u>Kaplan University</u>		
Name of Program	<u>Bachelor of Science in Corrections (43.0113)</u>		
Level of Degree (AAS, AS, AA, BAS, BA, <b>BS</b> , MBA, MAS, MA, MS, Ph.D.)	<u>BS</u>		
Name of Person Preparing this Form	<u>Kelly Karki</u>		
Telephone Number	<u>312-385-1416</u>	<b><u>Application Type</u></b>	
Date the Form was Prepared (Revise date after any revision)	<u>October 7, 2015 (<b>Revised</b> <b>11/23/2015</b>)</u>	Initial X	or Renewal

**I. PROGRAM OBJECTIVES:** Describe what the program is designed to achieve and explain how it is structured in order to accomplish the objectives.

The Bachelor of Science in Corrections program is designed to offer a level of academic study that provides you with a solid foundation in criminal justice and specialized knowledge in the field of corrections. The baccalaureate program focuses on the correctional professional, performing research, and utilizing analytical skills; characteristics that are much sought after by today's correctional staff and administrators.

The Bachelor of Science in Corrections is a practice-based program designed to enhance your current qualifications and aid you in pursuing an entry level or supervisory position upon graduation.

**II. PROGRAM STRUCTURE:** List all courses in the program. Indicate course name, course number, and number of credit hours or clock hours for each course.

Name of Program: \_\_\_\_\_ BS Corrections

Total Course Hours:	<u>180 Quarter</u>	Check one:	Quarter Hours	<u>X</u>
	<u>                    </u>		Semester Hours	<u>                    </u>
			Clock Hours	

Tuition : \$66,780.00      Length of Program: 180 Weeks

**SPECIALTY COURSES:**

<b><u>Course Number</u></b>	<b><u>Course Title</u></b>	<b><u>Course Hours</u></b>
CJ 100	Preparing for a Career in Public Safety	5
CJ 101	Introduction to the Criminal Justice System	5
CJ 102	Criminology 1	5
CJ 130	Introduction to Corrections	5
CJ 227	Criminal Procedure	5
CJ 156	Correctional Law for the Correctional Officer	5
CJ 126	American Prison System	5
CJ 255	History of Corrections	5
CJ 433	Probation and Parole	6
CJ 340	Applied Criminal Justice Ethics	6
CJ 352	Corrections in the 21 <sup>st</sup> Century	6
CJ 455	Correctional Administration	6
CJ 490	Research Methods in Criminal Justice	6
CJ 420	Juvenile Justice	6
CJ 435	Correctional Alternatives	6
CJ 492	Bachelors Capstone in Corrections	6
	<b>Total Specialty Courses</b>	<b>88</b>

## GENERAL EDUCATION / LIBERAL ARTS:

<b><u>Course Number</u></b>	<b><u>Course Title</u></b>	<b><u>Course Hours</u></b>
CM107	College Composition I	5
CM220	College Composition II	5
Math	MM150: Survey of Mathematics OR MM212: College Algebra (Recommend MM212)	5
CS204	Professional Presence	3

HU 200 OR	CRITICAL EVALUATION IN THE HUMANITIES	5
HU 245 OR	ETHICS	5
HU 250	HUMANITIES AND CULTURE	5
SC 200 OR	DISCOVERING SCIENCE—CURRENT ISSUES IN A CHANGING WORLD	5
SC 235 OR	GENERAL BIOLOGY I—HUMAN PERSPECTIVES	5
SC 246 OR	FUNDAMENTALS OF MICROBIOLOGY	5
SC 250	SCIENCE FOR EVERYDAY LIFE	5
SS 236	PEOPLE, POWER, AND POLITICS—AN INTRODUCTION TO AMERICAN GOVERNMENT	5
SS 250	THE TECHNOLOGICAL REVOLUTION—A SOCIAL SCIENTIFIC APPROACH	5
	<b>Total General Education/Liberal Arts Requirements:</b>	<b>33</b>

#### GENERAL COURSES:

	Open Electives	59
	<b>Total Open Electives</b>	<b>59</b>

Number of Credit/Clock Hrs. in Specialty Courses: 88 / 180 Percentage: 49

Number of Credit/Clock Hrs. in General Courses: 59 / 180 Percentage: 33

If applicable:

Number of Credit/Clock Hrs. in Liberal Arts: 33 / 180 Percentage: 18

### **III. LIBRARY: Please provide information pertaining to the library located in your institution.**

#### **1. Location of library; Hours of student access; Part-time, full-time librarian/staff:**

Links to the Library are available from within the Kaplan University Campus student portal, or students and faculty may go directly to Kaplan University's website. At the beginning of 2013, Kaplan invested in improving the library's user experience by adding EBSCO Discovery Service, bringing the Library a modern web-scale search engine that allows users to search the library's materials through a single point. Students and faculty may access library resources from anywhere 24 hours per day, 7 days per week.

The Online Library staff is available to answer reference questions by e-mail, instant message, and telephone. The library guarantees response times to student emails within one business day, and chat

services are available at set times posted on the library website, Monday - Friday. Reference services are well used, with thousands of questions coming to Library staff annually.

Kaplan University's online library holdings offer a range and quantity of materials sufficient to support student learning. Students can search and open the full text of thousands of articles from over 18,000 subscribed serial publications that cover a wide variety of subjects relevant to our degree programs. Students can also search and read the full text of over 148,000 e-book titles, and hundreds more open access journals and e-books published on the web.

**2. Number of volumes of professional material:**

See Above

**3. Number of professional periodicals subscribed to:**

See Above

**4. Other library facilities in close geographical proximity for student access:**

Not Applicable

**IV. FACULTY:** Attach completed Instructor's Qualification Record for each instructor.  
**\*\* Include all required documentation pertaining to the qualifications of each instructor.**

<b>Total # of Faculty in the Program:</b>	62	<b>Full-time:</b>	4	<b>Part-time:</b>	58
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**Fill out form below: (PLEASE LIST NAMES IN ALPHABETICAL ORDER.)**

List Faculty Names (Alphabetical Order)	Degree or Diploma Earned	# Years of Working Experience in Specialty	# Years Teaching at Your School	# Years Teaching at Other	Check one:	
					Full- time	Part- time
Anderson, Thomas	MS	6.4				X
Arnold, Victor	MA	6.9				X
Barrett, Deborah	MS	5.4				X
Bernholdt, Erik	MS	7.3				X
Bliss, Dennis	MA	12				X
Brannan, Misty	MS	5.9				X
Brown, Douglas	MPA	12.4				X
Brown, Russell	MS	7.3				X

Campbell, Terry	MPA	12			X	
Carpenter, John	MPA	9.6				X
Cotchery, Nia	MS	5.3				X
Dorriety, Jonathan	MSCJ	11				X
Edwards, Phillip	MA	6.2				X
Formby, William	PhD	12.2				X
Gavette, Christopher	MS	5.5				X
Gross, David	MS	5.5				X
Guaderrama, Tracy	MS	7.1				X
Gunther, Michelle	MS	4.8				X
Guyant, Christopher	MS	6.9				X
Hauck, Jeffrey-Peter	JD	7.6				X
Johnson, George	MA	12.7				X
Kaufman, Steven	MCJ	12.3				X
Keefauver, Raymon	MCJA	6.1				X
Kowalski, Michelle	PhD	10.7				X
Kozyra, Timothy	JD	11.1			X	
La Motte, Jennifer	MS	5.3				X
Libert, Thomas	MPA	11.7				X
Lukas, Alfred	MS	12				X
Madden, John	MA	6.6				X
Mainwaring, Tina	MS	7.3				X
Makin, David	PhD	8.2				X
Marsh, Clifford	EdS	7.1				X
Martz, Lacy	JD	7.9				X
McNamara, Lynn	JD	6.1				X
Mertens, Val	MPA	11.1				X
Mitchell, Barbara	PhD	7.6				X
Morley, Patrick	JD	10.2				X

Ng, Amy	MS	7.7				X
Niebusch, Richard	PhD	10.4				X
Niemann, Richard	MA	7.4			X	
Norwell, Mary	JD	4.7				X
Phillips, Lorraine	M.Phil	6.1				X
Ponzetti, Robert	MCJ	5.5				X
Pozesny, Michael	MSED	5.1				X
Price, Jamie	MCJ	7.2				X
Rego, Elise	JD	10.7				X
Robbins, Cory	MS	8.5				X
Robinson, Deborah	PhD	8.6				X
Salvador, Eric	MA	5.3				X
Sellers, Kathryn	MS	10.7				X
Selves, Matthew	MBA	6.1				X
Spencer, Monty	MA	8.3				X
Stewart, James	MS	5.9				X
Stone, William	MS	4.8				X
Teague, Anthony	MA	5.2				X
Thornton, Jesse	MPA	6.4				X
Trombley, Kelly	PhD	7.1				X
Warnock, Robert	MA	6.5				X
Washburn, James	MBA	6.3				X
Wind, Susan	MA	7.9				X
Wodka, Mark	MS	5.5				X
Womer, Denise	PhD	2.8			X	

*Indiana Commission for Higher Education  
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**Supplementary Information on  
Licensure, Certification, and Accreditation**

Institution: Kaplan University

Degree Program: Bachelor of Science in Corrections

Locations: Indianapolis

**State Licensure** –Does a graduate of this program need to be licensed by the State to practice their profession in Indiana and if so, will this program prepare them for licensure? This program will not prepare individuals to be certified as a police officer in Indiana or a Jail Officer, however not all positions individuals may be interested in will require a state certification such as private security or loss prevention.

If so, please identify

The specific license(s) needed:

The State agency issuing the license(s):

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**Professional Certification**

What are the professional certifications that exist for graduates of similar program(s)? To be a certified police officer in Indiana, an individual must attend the Indiana Law Enforcement Academy for at least a portion of their training. They may complete other portions at other locations throughout the state. Jail Officers in Indiana are required to complete a 40 hour course. Our program does not certify individuals to be officers or jail officers, however it provides knowledge that will be useful to individuals who decide to seek this state certification

Will a graduate of this program be prepared to obtain national professional certification(s) in order to find employment, or to have substantially better prospects for employment, in a related job in Indiana? See above.

If so, please identify

Each specific professional certification:

The national organization issuing each certification:

Please explain the rationale for choosing each professional certification:

Please identify the single course or a sequence of courses that lead to each professional certification?

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**Professional Industry Standards/Best Practices**

Does the program curriculum incorporate professional industry standard(s) and/or best practice(s)? Yes

If so, please identify

The specific professional industry standard(s) and/or best practice(s): We consulted with our Advisory Board members, faculty members and other staff who are current or former practitioners and also current researchers in the field. These individuals provided guidance into the best practices of the profession.

We also follow many of the guidelines set forth by the Academy of Criminal Justice Sciences for their academic programs. We are an institutional member of ACJS and members of our faculty and advisory board are individual members of ACJS. We consulted with these individuals in creating this degree.

The organization or agency, from which the professional industry standard(s) and/or best practice(s) emanate: Private organizations which employ our Advisory Board members, criminal justice researchers and the ACJS.

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### **Program Accreditation**

Does this program need specialized accreditation in order for a graduate to become licensed by the State or to earn a national professional certification, so graduates of this program can work in their profession or have substantially better prospects for employment?

If so, please identify the specialized accrediting agency: No.

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### **Transferability of Associate of Science Degrees**

Since CHE/BPE policy reserves the Associate of Science designation for associate degrees whose credits apply toward meeting the requirements of a related baccalaureate degree, please answer the following questions:

Does a graduate of this A.S. degree program have the option to apply all or almost all of the credits to a related baccalaureate degree at your institution?

If so, please list the baccalaureate degree(s): Not applicable.

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### **Job Titles**

List specific job titles and broad job categories that would be appropriate for a graduate of this program:

Correctional Officer

Correctional Staff

Correctional Administrator or Supervisor